

# **HOLY REDEEMER ACTIVITY CENTER**

## **Alcohol Policy and Procedure**

### **Policy**

As a service to renters, the Holy Redeemer Activity Center, and therefore the Holy Redeemer Church, will allow the limited serving of alcoholic beverages for events occurring within the Fr. William Patterson Hall and/or the Pope John Paul II Conference Room. All alcoholic beverages are to be served in an atmosphere of moderation, and with strict compliance to the State of Ohio, and City of Portsmouth local laws. The following procedures are to be strictly adhered to during the event in which alcoholic beverages are served.

### **Procedure**

#### **I. Allowable Alcoholic Beverages**

- A. Beer – only beer served in cans or bottles will be permitted in the Activity Center. “Near Beer” (low or no alcohol beer) is also permitted. **NO KEGS ARE PERMITTED** in the Hall, the Conference Room, the kitchen, or on the surrounding grounds.
- B. Wine – no dark red wines or dark red wine spritzers (coolers) are permitted. All other wines are allowed, including champagne and wine spritzers (coolers)
- C. Hard Liquor – no hard liquor of any type is permitted in the Activity Center, the Kitchen, or on the surrounding grounds. This includes liquor found in “jello shots.”
- D. Carry-In Alcoholic Beverages – no carry-in alcoholic beverages (sometimes known as “BYOB”) are permitted in any form (store sold bottles or personal flasks) in the Activity Center, the Kitchen, or on the surrounding grounds.
- E. The Holy Redeemer Activity Center reserves the right to limit the quantity of beer and wine being served at any event.

#### **II. Security Officer**

- A. During the period when alcohol is served, either gratis or through a cash bar, a security officer will be present in and around the building and grounds. If the officer is not present, no alcohol may be served.
- B. The Parish Office will determine how many security officers will be required per event.

### **III. Cash Bars**

- A. It is expected that most events will provide allowable alcoholic beverages without charge to their guests.
- B. Should a cash bar be requested, the renter will be required to purchase the necessary license from the proper authorities. A copy of the license must be on file in the Parish Office at least seven (7) business days before the scheduled event. The license must also be displayed at the cash bar during the time of sales of alcohol.
- C. If a cash bar is used, the renter must provide an attendant for said bar. This attendant must be at the cash bar the entire time the sale of alcohol occurs. This attendant will be responsible for checking identification of purchasers, and following all State and Local laws pertaining to the sale of alcohol.

### **IV. General Expectations**

- A. The use of alcohol for a particular event is confined to the Hall, Conference Room, and/or Kitchen, as specifically rented.
- B. No alcohol is permitted outside the rented area, including but not limited to the restrooms, hallway near restrooms and parish office, parking lots, and the surrounding grounds.
- C. Alcoholic beverages may be served in their purchased containers (cans and bottles) or may be poured into cups and glasses. Plastic glasses are preferred. Cups and glasses are the responsibility of the renter.

### **V. Violations**

- A. Anyone in violation of this Alcohol Policy and Procedure will be escorted from the Activity Center and off the premises, and may be subject to criminal prosecution.
- B. There will be no refund of rental payment, or refundable deposits. All other activities of the rental individual or group will be cancelled.
- C. The scheduling of future events by the offending individual or group will be at the discretion of the Holy Redeemer Activity Center, the Holy Redeemer Church, and/or the pastor or his designated representative.

### **VI Indemnity**

- A. This Alcohol Policy and Procedure is considered an addendum to the signed rental contract. The signature of the renter on the rental contract is a confirmation of the reading and understanding of this policy and these procedures.

**VI Indemnity (continued)**

- B. As an addendum to the rental contract, this Alcohol Policy and Procedure will additionally alleviate the Holy Redeemer Activity Center, and therefore the Holy Redeemer Church and all its employees and parishioners, from any liability associated with serving or consumption of alcoholic beverages.
- C. Rental of the Hall and/or Conference Room, and use of the adjoining areas (kitchen, restrooms, hallways, parking lots, grounds) constitutes a specific agreement that no one under the age of 21 will be permitted to consume alcoholic beverages in/on these areas.
- D. All State of Ohio and City of Portsmouth local laws are to be strictly followed.

**The undersigned have read this Alcohol Policy & Procedure in its entirety and agree to abide by it.**

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**Renter (Lessee)**

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**Date**

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**Holy Redeemer Church (Lessor)  
Pastor or designated representative**